



Republic of the Philippines  
**Department of Education**  
MIMAROPA Region  
**SCHOOLS DIVISION OF MARINDUQUE**



Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Public Schools District Supervisors  
Select Elementary School Heads  
All Others Concerned

FROM:   
**LYNN G. MENDOZA, EdD**  
Schools Division Superintendent

SUBJECT: **2024 DIVISION TRAINING ON EARLY LANGUAGE, LITERACY, AND NUMERACY (ELLN) WITH FOCUS ON THE SCIENCE OF READING FOR KINDERGARTEN TO GRADE 3 TEACHERS and SCHOOL HEADS**

DATE: October 2, 2024

1. In continuous support of DepEd Order No. 10, s. 2024, "Policy Guidelines on the Implementation of MATATAG Curriculum" and DepEd Order No. 13, s. 2023, titled "Adoption of the Learning Recovery Program in the Department of Education" this Schools Division, through the Curriculum Implementation Division, shall conduct the **2024 Division Training on Early Language, Literacy, and Numeracy (ELLN) with Focus on the Science of Reading for Kindergarten to Grade 3 Teachers and School Heads** on October 17-19, 2024 at Mogpog Central School, Mogpog, Marinduque.
2. This activity primarily aims to:
  - a. enhance knowledge, skills, and attitudes of Key Stage I teachers in teaching beginning reading;
  - b. orient select school heads on the Science of Reading; and
  - c. craft school's implementation plan for reading intervention program.
3. List of Participants, Training Matrix, and Program Management Team are found in the attached enclosures.

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4. All participants are requested to accomplish the registration link that will be sent to the Public Schools District Supervisors. It will be opened until 5:00 PM of Oct. 15, 2024. They also need to bring with them laptop, charger, and writing materials which are needed in the activity. Free snacks and lunch will be served to all in the duration of the training.
5. In adherence to DepEd Order No. 9 s. 2005, "Instituting Measures to Engage Time - on Task", each participant is required to submit his/her **Plan of Action** at the same link for the classes which will be affected by this activity to CID, ensuring that no classes will be left behind. Meanwhile, all participants will be given one (1) day service credit / compensatory time-off in lieu of the services which will be rendered on Oct. 19, 2024 which falls on a Saturday.
6. Meanwhile, all facilitators / resource speakers listed in Enclosure No. 1 are requested to attend the virtual pre- training conference on Oct. 14, 2024, at 2:00 - 4:00PM. Meeting link will be sent an hour before the conference starts.
7. For immediate and wide dissemination.

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**Enclosure No. 1 to Unnumbered Division Memorandum dated Oct. 2, 2024**

**Program Management Team**

<b>No.</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>OFFICE</b>	<b>ROLE</b>
1	John M. Chavez	Chief ES, CID	CID, SDO- Marinduque	Chairperson
2	Jelly L. Sore	EPS- English	CID, SDO- Marinduque	Member / Program Owner / Documenter
3	Florie M. Regencia	EPS – Filipino	CID, SDO- Marinduque	Member/ Program Owner / Logistics
6	Dr. Fretzie P. Alcantara	SEPS- SM & E	SGOD, SDO - Marinduque	Monitoring & Evaluation Specialist
7	Kyle David V. Atienza	SEPS - HRDS	SGOD, SDO - Marinduque	T & D Specialist
8	Junjun M. Sapungan	Head Teacher	Antipolo ES	IT, Documenter

**Facilitators/ Resources Speakers**

<b>School Heads' Group</b>	<b>Kindergarten &amp; Grade 1 Group</b>	<b>Grade 2 &amp; Grade 3 Group</b>
Florie M. Regencia	Dr. Jennifer E. Monte	Freddie M. Malabayabas
Jelly L. Sore	Leonora Imperio	Maribel Orpalas
Aurea L. Mazo	Ma. Cristina Mangana	Glenn Espirituo
Myra R. Labay	Analya Monterozo	Dr. Gina Mapacpac
Edgar Jardeleza	Junjun Sapungan	Mario Jose Medalla

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**Enclosure No. 2 to Unnumbered Division Memorandum dated Oct. 2, 2024**

**MATRIX OF ACTIVITIES**

**A. Kindergarten – Grade 3 Teachers – Group**

Mogpog Central School – Oct. 17-19, 2024

<b>DAY 1 – OCT. 17, 2024</b>	<b>DAY 2 – OCT. 18, 2024</b>	<b>DAY 3 – OCT. 19, 2024</b>
7:45 - 8:15AM - Opening Program (Plenary)	7:45 – 8:00AM - MOL	7:45 – 8:00AM - MOL
8:16 - 9:15AM - Levelling of Expectations	8:01 - 8:45AM - Continuation of S3	<b>Session 7</b> – Fluency
9:16 – 10:00AM Pre-Test	8:46 – 10:00AM - <b>Session 4</b> Phonological /Phonemic Awareness	
10:01-10:15AM - Health Break	Health Break	Health Break
10:16- 12:00 – <b>Session 1</b> Nature of Reading	10:16 – 11:00AM – Cont. of Session 4	<b>Session 8</b> – Reading Comprehension in the Early Years
12:01 -1:00PM LUNCH BREAK	11:01-12:00 Noon <b>Session 5</b> – Phonics Instruction	
1:01-2:45PM – <b>Session 2</b> – The Science of Reading	12:01- 1:00PM - LUNCH BREAK	LUNCH BREAK
2:46- 3:00pM - Health Break	1:01 – 1:45PM- – Cont. of S5	Session 9 – The Language Transition Process
3:01-4:00PM – <b>Session 3</b> – Oral Language Development	1:46- 2:45PM - Session 6 – Vocabulary Development	Closing Program (Plenary)
	2:46- 3:00- Health Break	
	3:01- 4:00PM – Cont. of S6	
4:01- 4:30PM - Clearing House/Debriefing	Clearing House/Debriefing	Debriefing/ Home Sweet Home

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**MATRIX OF ACTIVITIES**  
**B. School Heads – Group**  
Mogpog Central School – Oct. 17-19, 2024

DAY 1 – OCT. 17, 2024	DAY 2- OCT. 18, 2024	DAY 3- OCT. 19, 2024
7:45 - 8:15AM Opening Program (Plenary)	7:45 – 8:00AM - MOL	7:45 – 8:00AM - MOL
8:16 - 9:15AM - Levelling of Expectations	8:01 - 9:00AM – Session 4 - Fluency	8:01 – 10:00
9:16 – 10:00AM Pre-Test	9:01 – 10:00AM – Session 5 - Reading Comprehension	Planning Workshop
10:01-10:15AM - Health Break	Health Break	Health Break
10:16- 12:00 – <b>Session 1</b> - Nature of Reading	10:16 – 12:00NN – Session 6 School Leader as a Learning Partner	10:16 – 12:00NN Presentation of Action Plan
12:01 -1:00PM LUNCH BREAK	12:01- 1:00PM - LUNCH BREAK	12:01- 1:00PM - LUNCH BREAK
1:01-2:45PM – <b>Session 2</b> – The Science of Reading	1:01 – 2:45PM- Session 7- Key Players in Learning Partnership through Mentoring	1:01 – 2:45PM - Revision and Finalization of Action Plan
2:46- 3:00PM - Health Break	2:46- 3:00PM - Health Break	2:46- 3:00PM- Health Break
3:01-4:00PM – <b>Session 3</b> – Phonological /Phonemic Awareness	3:01- 4:00PM - Session 8 Planning the School/ District Action Cells	3:01-4:00PM Closing Program ( Plenary)
4:01- 4:30PM - Clearing House/Debriefing	Clearing House/Debriefing	Debriefing/ Home Sweet Home

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**Enclosure No. 3 to Unnumbered Division Memorandum dated Oct. 2, 2024**

**List of Participants on the 2024 Division Training on ELLN Focus on Reading for School Heads and Kinder to Gr. 3 Teachers**

District	No.	Name	Designation/ Gr. Level Handled	School
BND	1	Danica M. Buenaventura	Teacher I/ Grade	Maligaya ES
	2	Nerelyn D. Magdalita	Teacher 1/ Grade 2	Tanza ES
	3	Mary Rose M. Saet	T2/Grades 1 & 2	Bantauyan ES
	4	Alma M. Malimata	Teacher/Grade 1	Pawa ES
	5	Redin M. Luisaga	Teacher I/ Grade 1 & 2	Puting Buhangin ES
	6	Ronel R. Maranjo	Teacher 1/ Grade 3	Tumagabok ES
	7	Marylan M. Labog	Teacher 1/ Grade 3	Lupac-Tabigue ES
	8	Fatima L. Rolloque	Teacher 1? Grades 3 & 4	
	9	Grace Ann O. Mazon	Teacher 1/grade 2	
	10	Honey Mae F. Semilla	Teacher I, Grade 1	Don Luis HMS
	11	Karen Mae Monteagudo	Teacher II/ TIC	Agumaymayan ES
	12	Eva P. Janda	Teacher III/ TIC	Puyog ES
	13	Ma. Monique J. de Luna	Teacher I/ TIC	Puting Buhanghin RES
	14	Jose Jason Miciano	Teacher II/TIC	Mahinhin ES
	15	Vincent Maderazo	Teacher III/ TIC	Hinapulan ES
BSD	1	Marlon Espiritu	T2- TIC	Balagasan ES
	2	Ricky Mantal	T2-TIC	Tugos ES
	3	Melvin Logdat	T2-TIC	Tambunan ES
	4	Crizaldo T. Jinang	T1-TIC	Canat ES
	5	Lilibeth O. Magpanatu	T2- TIC	Boi ES
	6	Monica J. Tormon	T1-Grades 3&4	Mansiwat ES
	7	Baby Jane R. Sevilla	T2- Grade 2a	BSCS
	8	Cherry O. Maigting	T1 - Grade 1	Mainit
	9	Cherry M. Mazon	T1 - Non-Graded	Mainit ES
	10	Ellen Grace Regencia	T1- Grade 3	Catubugan ES
	11	Mariejoy Reginio	T1- Grade 2	Catubugan ES
	12	Joyme Medenilla	T1-Grades 3&4	Bamban ES
	13	Dina M. Ribleza	T1- Grade 1/2	Canat ES
	14	Charlie O. Maigting	T1- Grade 3&4	Canat ES
	15	Aimie L. Lingon	T2-Grade 2	Binunga ES
BUENA VISTA	1	Christian Fiegalan	T-II/TIC	Timbo ES
	2	Marilyn Milambiling	MT-II/TIC	Malbog ES
	3	Milarosa Salvacion	MT-I/TIC	Lipata ES
	4	Melanie B. Fellizar	T-I/Grade 3	Bicas-Bicas ES
	5	Araj R. Umali	T-I/Grade 1	Pag-Asa ES
	6	Monnien Sajo	T-I/ Grade 3	Libas ES
	7	Samantha Anne S. Selva	T-I/Grade 3	Yook ES
	8	Mary Grace Q. Manalo	T-I/ Grade 2	Tungib ES
	9	Anilyn M. Manahan	T-III/ Grade 1	Lipata ES
	10	Amelia M. Dela Torre	T-I/Grade 1	Timbo ES
	11	Cherry Rose Javier	T-III/Grade 1	Malbog ES
	12	Chrislie Ann S. Sabida	T-I/Grade 3	Bagacay ES
	13	Liza Villavicencio	T-I/Grade 3	Buenavista Central
	14	Norlyn Joy B. Grimaldo	T-2/Kinder	Sihi ES
	15	April Joy S. Naling	T-2/Grade 3	Caigangan ES
Mogpog	1	Remen Manggol	TIC	Bocboc ES
	2	Aaron S. Labaguis	TIC	Malayak Es
	3	Ruth F. Mangi	TIC	Argao Es

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	4	Melanie Arce	TIC	Hinadharan ES
	5	Angelyn M. Padilla-	Kinder	Butansapa ES
	6	Joan Vizarra -	Kinder	Paye ES
	7	Mariella L. Carisiosa-	T-1/ Grade 3	Sumangga Es
	8	Jhoanna Lei L. Lawig	T-1/ Grade 1&2	Tarug ES
	9	Nina Norena M.Magante-	T-1 Grade 1&2	Malayak ES
	10	Bernadeth M. Malajacan	T-1/ Grade 1	Silangan ES
	11	Marivic R. Magyaya	T-1/ Grade 2	Mogpog CS
	12	Maryann L. Gabriel	T-1/ Grade 1	Mampaitan ES
	13	Arvie Lourine D. Lampas	T-1/Grade 3	Mendez ES
	14	Ederlyn L. Labatete	T-1/Grade 3	Puting Buhangin ES
	15	Analyn Q. Ranuda	T-1/Kindergarten	Malayak ES
Gasan	1	Susibeth Villaruel	Head teacher III	Cabugao ES
	2	Charlotte Grace S. Larga	TIC	Bacongbacong ES
	3	Arlin M. Pomida	Grade I	Dawis ES
	4	Vaniza M. Saporna	Grade I	Tiguion I ES
	5	Aljean Vera Marie Samson	Kindergarten	Bachao ES
	6	Kristine Joy B. Arenas	Grade III	Gaspar ES
	7	Desiree S. Prianela	Grade III	Bangbang ES
	8	Julie Ann M. Morales	Kindergarten	Bacongbacong ES
	9	Jacqueline J. Tolentino	Grade III	Cabugao ES
	10	Jocelyn A. Hernandez	Grade III	Banuyo ES
	11	Jobert M. Sales	Kindergarten	ASSLES
	12	Cristina S. Paglinawan	Grade III	Masiga ES
	13	Riza G. Sevilla	Grade II	Gasan CS
	14	Sheryn S.Jandulong	Grade 1	Pangi ES
	15	Aika S. Mangubat	, Grade 1	Quatis ES
SCN	1	Arlene R Diaz	Principal 1	Dolores ES
	2	Lorna R. Rivamonte	Principal	Kamandugan ES
	3	Alvin R. Reynoso	TIC	Kalangkang ES
	4	Anelin Reginio	TIC	Banguangan PS
	5	Dianne G. De la Pena	Grade 3	San Isidro ES
	6	Jay Lloyd Peregrin	Grade 3	Dolores ES
	7	Dyanalin P. Penafloor	Grade 1	Ipil ES
	8	Maricar R. Monterey	Grade 3	Kasily ES
	9	John Loreen R. Quizana	Kinder	Dating Bayan ES
	10	Syra R. Pereyra	Grade 3	Dating Bayan ES
	11	Rejeane A. Constantino	Kinder	Baliis ES
	12	Lorena P. Par	Grade 1	Lamesa ES
	13	Maricris L. Pernia	Grade 2	Lusok ES
	14	Magdalena T. Villaruel	Grade 3	Kalangkang ES
	15	Rose Angelie R. Rolluque	Grade 2	Kamandugan ES
SCE	1	Judith B. Quing	TIC	Banogbog ES
	2	Rundelle D.Penaredonda	MT	Tamayo ES
	3	Renante Eterno	TIC	Masalukot ES
	4	Ma Amparo R. Miras	TIC	Pantayin ES
	5	Kimberly Roldan	Grade 1	Tambangan ES
	6	Imee P. Quitariano	Grade 2	Tambangan ES
	7	Jean Q. Quezada	Grade 1@2	Devilla ES
	8	Marie Joy P. Rey	Kinder	Tambangan ES
	9	Joanne C. Alfante	Grade 3	SCE Central
	10	Vanessa R. Red	Grade 1	SCE Central
	11	Marriane Paez	Grade 3	Morales ES
	12	Flor V. Magdalita	Grade 1@2	Tamayo ES
	13	Janelle Q. Pelaez	Grade 1	Masalukot ES

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	14 15	Nerissa D. Penaverde Analiza P. Velarde	Grade 1 Grade 3	Tawiran ES Pansoy ES
SCS	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15	Analy R. Buhay Ma. Divina M. Puente Ma. Cecilia R. Par Romeo R. Palma Kimberly Rodelas Edisa P. Mendoza Rosanna R. Delos Reyes Emmanuel R. Mantala Renerose Pelobello Marjorie Grace P. Zulueta Melanie P. Sager Lorielyn Jocson Janet P. Portento Christine R. Principe Ramir Eterno	Principal I Principal 1 Principal 2 Head Teacher 1 Kindergarten-T1 Kinder- T1 Kinder - T1 Grade 1- T1 Grade 1-T1 Grade 1 & 2- T1 Grade 1-T1 Grade 1- T1 Grade 1- T1 Grade 2- T1 Grade 1- T1	Polo ES Labo ES Lipa ES Kinyaman ES Mongpong ES Kinyaman ES Gabaldon ES Polo ES Lipa ES Kinyaman ES Buyabod ES Labo ES Maniwaya ES Labo ES Makulapnit ES
TORRIJ OS	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15	Meleah P. Rey Joan Pilar Dr. Grace Cabral Norman Romasanta Rosaleah Santelices Ma. Judhee Rivamonte Maria Vanessa R. Melendrez Melvin Esplana Melissa Ordillano Christine M. Dapito Lorielyn Q. Ferran Analyn R. Pilar Lerio Naranjo Melinda Quimora Jetterlie R. Rea	HT-III Principal I HT-III Principal II T-III/Kinder TIC/T-III/ Kinder T-III/Kinder T-III T-III Grade 1 MT II-Grade III T-I/Grade I T-II/Grade II T-III/Grade II T-I/Grade II T-II/Grade III	Cagpo ES Maranlig ES Sibuyao ES Malibago ES Bayakbakin ES Banukbok PS Malinao ES Sinambahan PS Tigwi ES Marlangga ES Cabuyo ES Bonliw ES Talawan ES Bolo ES Pakaskasan ES

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